

**Minutes of the  
Annual Organizational Meeting of the Board of Trustees  
Village of West Hampton Dunes  
West Hampton Dunes, NY  
July 15, 2011 – 7:30 p.m.**

Attendance: Mayor Vegliante, Trustees, Catherine Woolfson, Michael Craig, Renee Brown, Village Clerk, Laura J. Dalessandro, Sgt.'s Brian Hennig & Tim Turner, Joseph Prokop, Village Attorney Absent: Trustee, Gary Trimarchi, Aram Terchunian, Commissioner of Wildlife Protection.

- Meeting open by Mayor 7:45 p.m. - Pledge of Allegiance

**Trustees Report**

- Movie night – Saturday, July 30, 2011- Pike’s Beach Oceanside. Next year will be on a full moon on August 4, 2012, which will be a full moon. Entrance to Village hoping to get landscaped within the next 2 weeks, the goal is to have signs on piers in place hopefully by the Village picnic in September.

**Village Attorney Report**

- Litigation update
  - NYSDEC General Permit – extension and renewal. Currently do not have a General Permit in place. Hoping to have decision soon.
  - SHT Trustees Litigation settled with Village – Part of the settlement agreement was that Southampton Town will come in and survey the boundary line with the Village where the high water mark is within the Village.
  - Property owner litigation regarding walkovers.

**Mayor’s Report**

- BBPA Committee and discussion of 906 Dune Road property. Currently the insurance does not cover residential renting of property. There is serious liability renting and having events at the premises without the proper insurance coverage.
- Door to door solicitation discussion. Village Attorney to look further into how the Village can limit soliciting.

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
APPROVING APPOINTMENTS OF VILLAGE OFFICIALS

WHEREAS the Honorable Gary Vegliante as the Mayor of the Incorporated Village of WEST HAMPTON DUNES has made certain appointments of Village Officials, Commissioners, Board Members and other appointed officers of the Village, and;

WHEREAS other public officials of the Village of West Hampton Dunes have terms to which they have been elected, and;

WHEREAS at the annual organizational meeting of the Village conducted on July 9, 2010, these appointments duly came before the Board of Trustees for approval, and the Board duly approved those appointments, it is therefore;

RESOLVED that the terms of the elected officials and the appointments of Village Officials, Officers, Commissioners, Board Members and other appointed officers of the Village are hereby approved as follows:

Mayor: Honorable Gary Vegliante (7/08-6/12)  
Trustee: Renee Brown (7/09-6/12)  
Trustee: Gary Trimarchi (7/09-6/13)  
Trustee: Michael Craig (7/08-6/12)  
Trustee: Catherine Woolfson (7/08-6/12)

Village Clerk; Laura Dalessandro  
Village Treasurer: Claire Tevere  
Village Attorneys: Joseph W. Prokop PLLC  
Highway Supervisor: Michael Burner  
Records Access Officer: Laura Dalessandro  
Village Commissioner of Wildlife Protection: Aram Terchunian

Zoning Board of Appeals

Harvey Gessin, Chairman (2/1/07-1/31/12)  
Doug Hansen (6/1/08-5/31/13)  
Joseph Mizzi (2/1/07-1/31/12)  
Barry Goldfeder (2/15/11-2/15/16)  
Eric Saretsky (6/1/08-5/31/13)

Motion to adopt resolution by: Trustee Woolfson  
Motion seconded by: Trustee Craig  
In Favor: Unanimous  
Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
APPOINTMENT OF GARY TRIMARCHI AS DEPUTY MAYOR

WHEREAS the Honorable Gary Vegliante, Mayor of the Village of WEST HAMPTON DUNES has the responsibility pursuant to Section 4-400(1)(h) to appoint a member of the Board of Trustees as the Deputy Mayor of the Village of West Hampton Dunes, and has appointed GARY TRIMARCHI as Deputy Mayor;

WHEREAS GARY TRIMARCHI is a duly elected Trustee of the Village of WEST HAMPTON DUNES and possesses the knowledge, skills and experience to perform the duties of Mayor in the event of the absence of the Mayor and will distinguish the Village in that capacity, it is therefore;

GARY TRIMARCHI is hereby appointed Deputy Mayor of the Village of WEST HAMPTON DUNES.

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
DETERMINING COST OF BONDING VILLAGE  
OFFICERS TO BE A VILLAGE EXPENSE

WHEREAS certain officers of the Incorporated Village of West Hampton Dunes are required by law to be bonded, and;

WHEREAS such bonding is in conjunction with the discharge of their duties as officers of the Village, and;

WHEREAS the Board of Trustees by law may determine that the cost of such bonding is a Village expense, it is therefore;

RESOLVED by the Board of Trustees of the Village of West Hampton Dunes that the cost of the bonding required of certain Village officers in conjunction with the discharge of their duties as a Village officer is a Village expense, and that such charge shall be charged to and paid by the Incorporated Village of West Hampton Dunes.

Motion to adopt resolution by: Trustee Woolfson  
Motion seconded by: Trustee Craig  
In Favor: Unanimous  
Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
DESIGNATING OFFICIAL VILLAGE BANKS AND DEPOSITORIES

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES are required to designate and approve a bank as the official depositories of the Village for the deposit of Village funds, it is therefore;

RESOLVED that the official banks and depositories of the Incorporated Village of WEST HAMPTON DUNES shall be the following:

- TD Bank

Subject to the review of appropriate documentation of each bank by the Village Attorney and Treasurer.

Motion to adopt resolution by: Trustee Woolfson  
Motion seconded by: Trustee Craig  
In Favor: Unanimous  
Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
DESIGNATING OFFICIAL VILLAGE NEWSPAPER

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES are required to designate and approve a newspaper as the official newspaper of the Village for the posting of public notices of the Village, and other requirements, it is therefore;

RESOLVED that the official newspaper of the Incorporated Village of WEST HAMPTON DUNES shall be the Southampton Press and in emergency Newsday.

Motion to adopt resolution by: Trustee Woolfson  
Motion seconded by: Trustee Craig  
In Favor: Unanimous  
Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
SETTING DATES OF REGULAR MONTHLY MEETINGS AND  
ADOPTING THE RULES OF THE OPEN MEETINGS LAW

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES are required to set the date for regular monthly meetings of the Board of Trustees through the year, unless otherwise designated by the Board and proper public notification is given, and;

WHEREAS the Mayor and Board of Trustees are desirous of adopting the requirements of the open meetings law as set forth in the Public Officers Law, and the other laws of the State of New York, it is therefore;

RESOLVED that the regular meeting date of the Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES shall be by printed schedule which shall be announced at a public meeting of the Board of Trustees and that all meetings shall be conducted at 914 Dune Road, West Hampton Dunes, unless proper public notice of an alternate meeting site is provided, and it is further;

RESOLVED that the Board of Trustees hereby adopts the notice requirements of the Public Officers Law as the official procedure of the Board, and directs the Village Clerk, unless otherwise directed or required, to provide at least seventy-two hours notice to and in the media of every meeting of the Board.

Motion to adopt resolution by: Trustee Woolfson  
Motion seconded by: Trustee Craig  
In Favor: Unanimous  
Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
ESTABLISHING PROCEDURES FOR THE SETTING  
AND NOTIFICATION OF A SPECIAL MEETING

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of West Hampton Dunes desire to establish a procedure for setting special meetings of the Board of Trustees of the Village, it is therefore;

RESOLVED that a special meeting of the Board of Trustees of the Village of WEST HAMPTON DUNES may be called by either the Mayor or by two Trustees of the Village of WEST HAMPTON DUNES acting together, and it is further;

RESOLVED that in the event of a special meeting being called the Mayor and every member of the Board of Trustees shall be informed by telephone by either the Village Clerk or another member of the Board of Trustees of the date, time, location and subject of the special meeting, and unless the meeting is called to respond to an emergency concerning the safety and welfare of the Village, notice of the meeting shall be given to the trustees, newspapers and radio, and posted on the Village notice boards at least 72 hours in advance of the meeting, and otherwise as in conformance with the Public Officers Law, and the other laws of the State of New York.

Motion to adopt resolution by: Trustee Woolfson  
Motion seconded by: Trustee Craig  
In Favor: Unanimous  
Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
ADOPTING ROBERTS RULES OF ORDER AS THE  
OFFICIAL PROCEDURE OF THE BOARD

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES are able to develop or designate rules of procedure and meetings to be applied for the meetings of the Board, and;

WHEREAS the Board of Trustees believes it is in the best interests of the Village to adopt the Roberts Rules of Order as the rules of procedure for the Board, it is therefore;

RESOLVED that the Roberts Rules of Order are hereby adopted as the rules of procedure for the Board of Trustees of the Village to the extent that they are not inconsistent with New York State law.

Motion to adopt resolution by: Trustee Woolfson

Motion seconded by: Trustee Craig

In Favor: Unanimous

Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
ADOPTING THE VILLAGE INVESTMENT POLICY

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES are required to adopt or formulate certain policy and procedures regarding the

investment and deposit of Village funds, and the management of that money, and;

WHEREAS the Village of WEST HAMPTON DUNES has previously adopted the model investment policy of the Office of the State Comptroller as the Investment Policy of the Village, it is therefore;

RESOLVED that the investment policy of the Village of WEST HAMPTON DUNES shall hereby be the model investment policy of the Office of the State Comptroller as currently in effect as the investment policy of the Village,

Motion to adopt resolution by: Trustee Woolfson

Motion seconded by: Trustee Craig

In Favor: Unanimous

Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
ADOPTING THE VILLAGE PROCUREMENT POLICY

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES are required to adopt or formulate certain policy and procedures regarding procurements by the Village, and;

WHEREAS the Village of WEST HAMPTON DUNES has previously adopted the model procurement policy of the Office of the State Comptroller as the procurement policy for the Village and the Board desires for that policy to remain, it is therefore;

RESOLVED that the model procurement policy of the Office of the State Comptroller as currently in effect is adopted as the procurement policy of the Village of WEST HAMPTON DUNES.

Motion to adopt resolution by: Trustee Woolfson

Motion seconded by: Trustee Craig

In Favor: Unanimous

Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
DESIGNATING VILLAGE AUDITORS

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES are required to retain the services of a public accounting firm to serve in the capacity as the auditors of the Village, and;

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES are desirous remaining with the services of Coughlin

Foundotos Cullen & Danowski, LLP as the auditors of the Village of WEST HAMPTON DUNES, it is therefore;

RESOLVED that Coughlin Foundotos Cullen & Danowski, LLP is hereby appointed as the Village Auditors of the Village of WEST HAMPTON DUNES, pursuant to further agreement of engagement to be submitted by that firm for review.

Motion to adopt resolution by: Trustee Woolfson

Motion seconded by: Trustee Craig

In Favor: Unanimous

Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
AUTHORIZING PAYMENT OF CERTAIN CLAIMS PRIOR TO AUDIT

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES have determined that it may be necessary and in the best interests of the Village to make payment of certain claims regarding utilities, postage freight and express prior to audit by the Board of Trustees, it is therefore;

RESOLVED that the Village Treasurer is hereby authorized to make payment of invoices prior to audit by the Board of Trustees of public utility services, postage, freight and express charges, and it is further;

RESOLVED that in the event that a claim is paid prior to audit by the Board of Trustees pursuant to this resolution, the claimant and officer of the Village approving or incurring same shall be jointly and severally liable for any amount disallowed by the Board of Trustees in the subsequent audit of that claim.

Motion to adopt resolution by: Trustee Woolfson

Motion seconded by: Trustee Craig

In Favor: Unanimous

Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
AUTHORIZING OFFICERS AND EMPLOYEES OF THE  
VILLAGE TO ATTEND CONFERENCES AND SEMINARS

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES have determined that it is in the best interests of the Village and its residents that officers and employees of the Village of WEST HAMPTON DUNES from time to time attend conferences and seminars of public employees and officials for educational and training and other similar purposes and that upon prior approval that they may be reimbursed for some or all of their reasonable expenses incurred, it is therefore;

RESOLVED that the officers and employees of the Village of West Hampton Dunes may after prior approval by the Board of Trustees attend conferences and seminars of public employees and officials for the purpose of education and training and other related purposes, and be reimbursed for part or all of their reasonable expenses incurred which shall be intended to be limited to the per diem amount established by the State of New York provided that their attendance and the expenses were approved by the Board of Trustees in advance of their attendance at the conference or seminar.

Motion to adopt resolution by: Trustee Woolfson

Motion seconded by: Trustee Craig

In Favor: Unanimous

Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
AUTHORIZING AND SETTING RATE OF MILEAGE  
REIMBURSEMENT FOR VILLAGE OFFICERS AND EMPLOYEES

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES have determined that it is in the best interests of the Village and its residents that officers and employees of the Village of West Hampton Dunes be reimbursed for the reasonable cost of the use of their personal vehicles for Village

purposes, and that a standard for the rate of this reimbursement be adopted by the Village, it is therefore;

RESOLVED that the Village of West Hampton Dunes will reimburse the officers and employees for the reasonable cost of the use of their personal vehicles for village purposes on the submission of a written request and documentation of same, and that the rate of reimbursement shall be the then posted rate as set by the Internal Revenue Service at the time of the use.

Motion to adopt resolution by: Trustee Woolfson

Motion seconded by: Trustee Craig

In Favor: Unanimous

Against: None

INCORPORATED VILLAGE OF WEST HAMPTON DUNES  
RESOLUTION OF THE BOARD OF TRUSTEES  
SETTING THE DATE OF THE 2012 ORGANIZATIONAL MEETING

WHEREAS the Mayor and Board of Trustees of the Incorporated Village of WEST HAMPTON DUNES are empowered to set the date of the 2012 organizational meeting of the Village of West Hampton Dunes, it is therefore;

RESOLVED that the 2012 Organizational Meeting of the Village of WEST HAMPTON DUNES shall be held on July 13, 2012, at 7:30 p.m.

Motion to adopt resolution by: Trustee Woolfson

Motion seconded by: Trustee Craig

In Favor: Unanimous

Against: None

- Next Village meeting will be August 19, 2011.
- An Emergency order to be declared on Monday to dredge the ditches for mosquito's.
- Resolution to approve the minutes from the last meeting;

Motion by: Trustee Brown

Seconded: Trustee Woolfson

All in favor: Unanimous

All opposed: None

- Resolution to approve the payment of standard and ordinary monthly bills;

Motion by: Trustee Craig

Seconded: Trustee Brown

All in favor: Unanimous

All opposed: None

- Motion to adopt all above Resolutions as Read;

Motion by: Trustee Woolfson

Seconded: Trustee Craig

All in favor: Unanimous

All opposed: None

Motion to close meeting; 9:00 p.m.

Motion by: Trustee Woolfson

Seconded: Trustee Craig

All in favor: Unanimous

All opposed: None