

Village of West Hampton Dunes
P.O. Box 728
Westhampton Beach, NY 11978
(phone) 631-288-6571
(fax) 631-288-5240

Building Department

The Following documentation must be submitted to the Building Inspector for final approval before a Certificate of Occupancy can be issued:

- _____ Piling Certificate - original
- _____ Electrical Inspection Certificate - original
- _____ Plumber letter stating used lead free solder - original
- _____ Breakaway/Design Professional letter - original
- _____ Elevation Certificate - Original
- _____ Survey w/Department of Health Approval – Stamped with Green Ink - 1 Original Copy
- _____ Original “As Built” Survey – 1 Copy
- _____ Concrete Monuments noted by Surveyor
- _____ Address Numbers on the house required to be 4 inches tall by ½ inch thick stroke
- _____ Total square footage for all living space, decks, & pool etc...
- _____ Pool Compliance (if applicable)
- _____ Third Floor\Sprinkler System Plans (if applicable)
- _____ Copy of DEC “Notice of Completion” (Bay front)